



American Cultural Exchange Service

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Bellevue, WA 98005, USA

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Website: www.ExploreTheWorld.org
Email: Info@ExploreTheWorld.org

ACES Host Family Application

This application is an introduction of your family and is given to the student. Your frank responses to all questions will be very helpful. Complete all pages in black ink only. Do not use pencil or colored ink. **All questions MUST be answered.** Upon completion, please forward to your Local Coordinator. Thank you!

Local Coordinator _____ Student Name/ID # _____

Host Mother _____
Last Name First Name Occupation

Host Father _____
Last Name First Name Occupation

Home Phone _____ Cell Phone _____ / _____
Host Mother Host Father

Mailing Address _____

City _____ State _____ Zip _____

Physical Address: _____

City _____ State _____ Zip _____

Email: _____ Preferred Airport: _____

Please provide the following information for all immediate family members and all others living in the home (other than parents):

Name	Birth Date	Living at home Part/Full Time?	Relation to Host Parent
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

School Information:

School Name _____ Do your children attend this school? Yes No

How far is your home from the school your student would attend? _____

What means of transportation would normally be used by the visiting student...

...to attend school? _____ ...to participate in other activities? _____

Community Information: Population: _____ rural suburban urban

Nearest major city _____ Population _____ Distance by car _____

How often do you visit this and/or any other nearby city? _____

Briefly describe your greater community to your exchange student (ex: points of historical, cultural or recreational interest).

Describe the family or community conveniences to which the student may also have access (i.e. extra bicycle, community gym, local library, public park with basketball hoop, etc): _____

The weather in my area is _____

What clothing do you recommend the student bring? (Please keep in mind the climate and local social expectations of your community.) _____

Family Description: Please check all of the following which describe your family (feel free to add additional descriptions):

easygoing communicative serious, quiet strict individually-oriented

liberal conservative close-knit family-oriented

Other (please describe) _____

Family Activities: Check all of the things in which your family is involved or enjoys.

Sports

Football Baseball Basketball Bicycling Camping Fishing Ice Hockey

Hiking Running Ice Skating Tennis Soccer Swimming Table Tennis

Volleyball Water Skiing Horseback Riding Snow Skiing/Boarding In-line Skating

Martial Arts (specify): _____ Others: _____

Arts and Entertainment

Folk Dance Drama/Theater Music Reading Indoor Games Drawing/Painting

Museums Ballet Symphony Opera Movies Photography

Singing Dance (specify) _____ Musical Instrument (specify) _____

Other Activities

Chess Computers Cooking Gardening Sewing Crafts _____

Agricultural Club: _____ Other: _____

Additional Family Details

What is your family's religion (if any)? _____

How often do you attend services? _____

Does anyone in your home smoke? Yes No Indoors, outdoors or both? _____

Describe a typical meal in your home. _____

Does your family follow a special diet (vegetarian, kosher, etc.) which would be important for a prospective student to know ahead of time? Yes No If yes, please describe. _____

Do you expect your student to follow any dietary restrictions? Yes No _____

Would you feel comfortable hosting a student who follows a particular dietary restriction (ex: vegetarian, no pork, etc)? Yes No Describe _____

Please provide a brief description of each member of your family including their interests, responsibilities and relationships with others: _____

What activities do you do with your local relatives and friends? How often? _____

Do you have any other friends or relatives that visit frequently? (ex. son away at college who visits for holidays)

Describe a typical weekday in your home. A typical weekend.

International Experience

Primary language spoken at home: English Other (list): _____

Do any family members speak a foreign language? Yes No If so, which? _____

Has anyone in your family lived, traveled, or studied abroad? Yes No If yes, please describe: _____

Has your family hosted a foreign student before? Yes No If yes, please describe. _____

Your Home

Do you live in an apartment or a private house? _____

Is your home the site of a functioning business (Ex: daycare, farm, etc)? Yes No If yes, please describe.

Describe your home and neighborhood to your exchange student. _____

Will the visiting student have his or her own bedroom? Yes No If not, with whom would the student share a room? (Please note that a separate mattress for the student is required but a separate room is not.) _____

Please describe the room to your student. Does it have a place for the student to study? _____

Does your family have any pets? Yes No If yes, please list what type, how many, and indicate if they are kept indoors or outdoors. _____

Host Family Guidelines

The following is intended to serve as a guideline for family rules the student must follow and responsibilities the student must undertake as an active son or daughter in your home. Please take the time to consider carefully what should be included, and please be as detailed as possible.

Curfew: Weeknight: _____ Weekend _____

Smoking (Circle One): Allowed Not Allowed

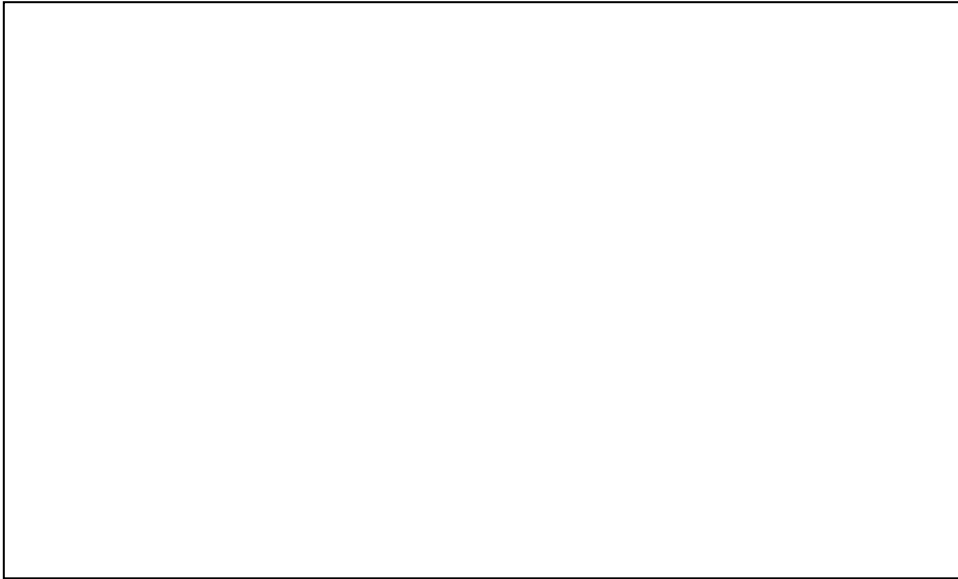
Household Responsibilities/Chores _____

Identify additional expenses expected to be covered by the student (i.e. toiletries, special foods, eating out at restaurants, family outings, entertainment, movies, etc.)

Family Expectations and other Guidelines/Rules _____

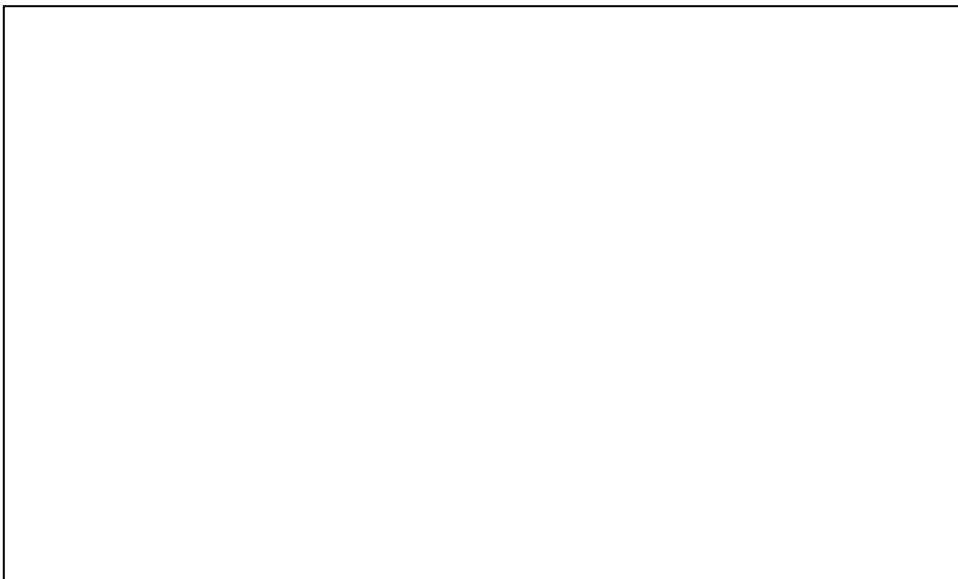
Why would you like to host a foreign student? What role do you envision for a foreign student living in your home?

Family Photograph Album: Please attach photos of your family, pets, etc., that you would like to share with your student. Your photos may also be emailed, with descriptions, to: Photos@ExploreTheWorld.org. Your Local Coordinator is required by the Department of State to take photos of your home (exterior/grounds, common room, kitchen, student bedroom and student bathroom).



Describe. _____

Describe. _____



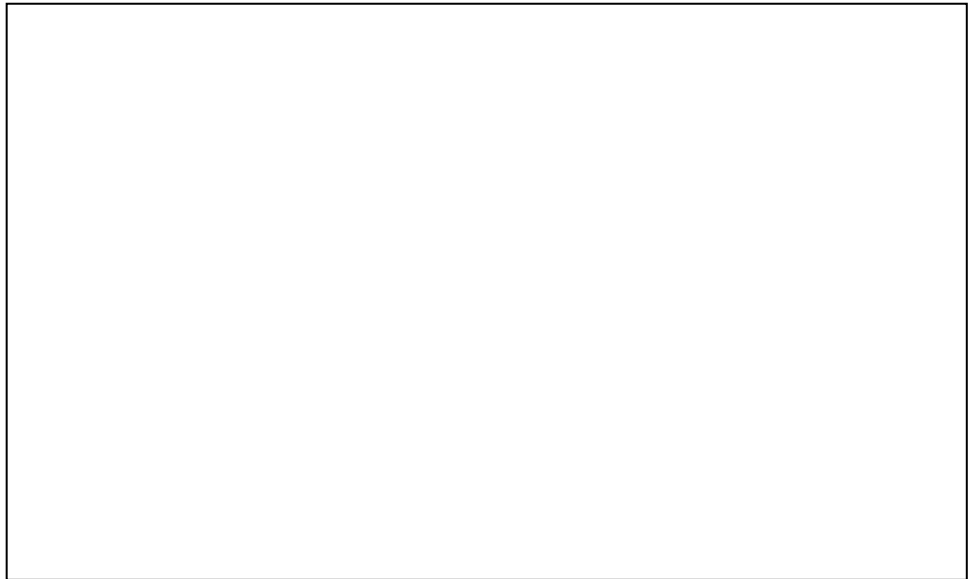
Describe. _____

Photos Continued...

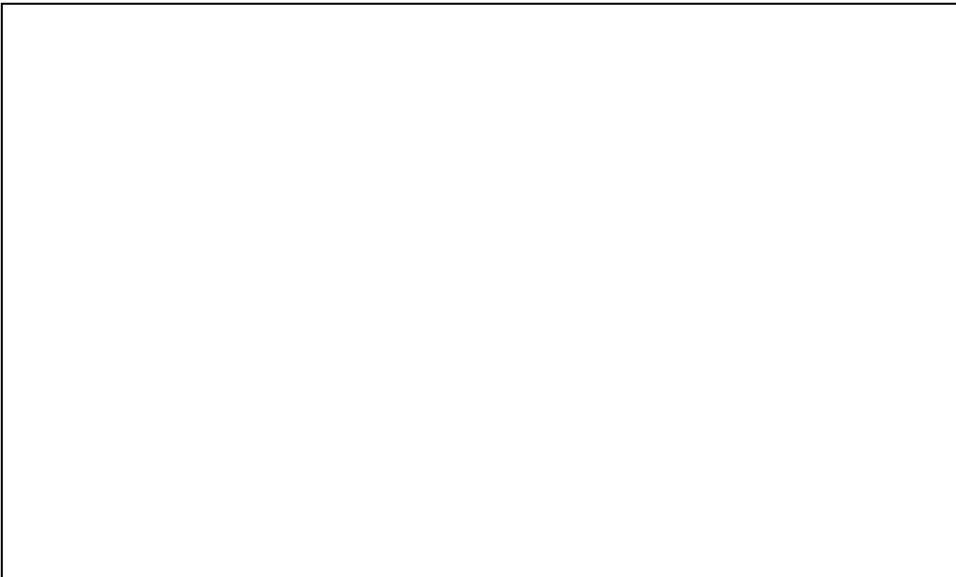


Describe _____

Describe. _____



Describe _____



Please answer the following questions. This page will NOT be shared with your student.

How did you learn about the ACES program? _____

Have you spoken with a school coach about hosting a student? Yes No If yes, describe: _____

Have you chosen to host this student solely based on their athletic ability? Yes No

Does any family member have a disability or serious medical condition? Yes No

If yes, please explain. _____

Has anyone in your family had contact with any child protective services agency in the past? Yes No

If yes, please indicate when and for what reason(s). _____

Has any family member been charged with a crime? Yes No

If yes, please explain. _____

References

Your length of time in the present community _____ List a **minimum of two local references** (not relatives) who can be contacted. (Please note that the information we receive from references will be kept strictly confidential.)

Reference Name: _____

Home Phone Number: _____ Cell Phone: _____

Relationship: _____ Number of years known: _____

Reference Name: _____

Home Phone Number: _____ Cell Phone: _____

Relationship: _____ Number of years known: _____

Alternate Reference: _____

Home Phone Number: _____ Cell Phone: _____

Relationship: _____ Number of years known: _____

Community Home Visit

The US Department of State requires a community visit to the home within 30 or 60 days of the student's arrival to your home. The student does not have to be present for the visit. Who would be most convenient for you (i.e. a friend who visits often, neighbor, etc.)? This person cannot be a relative. Please provide two names, one you prefer and an alternate:

Name: _____

Phone Number: _____

Relationship: _____ Email: _____

Alternate Name: _____

Phone Number: _____

Relationship: _____ Email: _____

Please answer the following questions. This page will NOT be shared with your student.

Employment

ACES is required by the U.S. Department of State to collect employment and income information from potential host families. The income data collected will be used solely for the purposes of ensuring that the basic needs of the exchange students can be met.

Does any household member work for the high school (ex: coach, teacher, admin?) Yes No If yes, please describe: _____

Host Mother: Are you employed? Yes No If Yes, please answer the following.

Employer name: _____

Job title: _____

Employer contact name: _____

Host Father: Are you employed? Yes No If Yes, please answer the following.

Employer name: _____

Job title: _____

Employer contact name: _____

Hosting Checklist

The U.S. High School/Homestay Program gives High school students from foreign countries the unique opportunity to live as members of American host families and attend local high school for one semester or one academic year. By being immersed in American society, foreign students and Americans gain a deep and lasting understanding of the United States and the student's home country, which in turn promotes global understanding for the exchange student, host family and community.

The signature below of host parent(s) indicates our family understands and agrees to the following:

- We understand the responsibilities of hosting an exchange student.
- We are not related to our *ACES* Local Coordinator.
- We will submit our background check online within 7 days of submitting our application to *ACES*, or have included our authorization for *ACES* to submit the criminal background check on our behalf. We acknowledge it is our responsibility to inform *ACES* of all material changes including, but not limited to, change in address, people living in our home, finances, employment and criminal arrests.
- We will inform *ACES* immediately if anyone 18 or over moves to the home and will submit background check information if/when any of our children turn 18 while the student is living in our home.
- We will prepare for our student's arrival by reviewing the Host Family Handbook and attending the Host Family Orientation. We will complete the online orientation provided by *ACES* before the student arrives.
- We will provide our exchange student with his/her own mattress in the form of a separate bed, bunk beds or trundle bed.
- We understand lunches purchased at school are the student's responsibility. We are able to provide 3 square meals in the home and are financially able to host an exchange student. We understand if the student chooses to purchase food outside of the home (lunch purchased at school, going out to a restaurant, etc.) it is at his/her own expense.
- We will provide a safe and caring environment.
- We will not allow money to change hands between our exchange student and any family members. This includes loaning money to the student and borrowing money from the student.
- We are not receiving needs-based government subsidies for food or housing (Ex: welfare, food stamps, etc).
- We understand our student has been raised with different family expectations, religion and culture. We will work with our student to resolve misunderstandings when they occur. We will notify our Local Coordinator if any issues arise so that he/she may assist us.
- We understand that visits by members of the student's biological family or by friends from his/her home country are not permitted. Any visit during the program must have the prior written permission of *ACES* program officials. We understand that we are not expected to host any of our student's visitors.
- We understand that our student may, with host family permission, travel out of town overnight with our family, the school, church or other program-approved group. If no one is in our home during the student's travel, we will inform our Local Coordinator of contact information in case of emergency.
- We understand that our student must have permission from *ACES* for any other travel. We also understand that our student will need *ACES* permission to travel internationally while on the program.
- In the unlikely event that our student needs to be moved, we understand that it may take up to 2 or more weeks for *ACES* to find a new home.
- We understand and grant permission to *ACES* and its partners to use photographs, articles, quotations, and other materials in which we may appear for promotion or publicity of this or future programs.

Signature

Print Name

Date

ACES does not discriminate against potential host families on the basis of race, creed, color, national origin, disability, age, or other lifestyle choices and will follow all State Department, CSIET, and ACES regulations in the screening and selection of students and host families.



Submit your Criminal Background Check Information!
It's as easy as 1..2..3!

- 1) Go online to www.ExploreTheWorld.org
- 2) Click the tab "CBC" on the top right of the website. This will take you to a secure website. *The password is **aces2010**.*
- 3) Follow the instructions.

Please call 1-800-661-2237 with any questions